

# EMERGENCY ACTION PLAN

SPORT: Softball - Fast Pitch/Slow Pitch

YEAR: 2022-2023

1. FIRST TO ARRIVE ON THE SCENE PROVIDES FIRST AID.
2. SEND A COACH, MANAGER, OR UNINJURED ATHLETE TO NOTIFY THE ATHLETIC TRAINER (ATC) AND GET THE AED (IF NOT ON-SITE).
3. IF THE ATC CAN NOT BE LOCATED, THE HEAD COACH WILL BECOME THE LEADER.

LEADER: Colby Wade, Athletic Director

- Will be in charge of the emergency situation and will instruct all others on the emergency team

LEADER'S ASSISTANT: Trina Evans, Principal

- Will assist the leader in the evaluation of the injured athlete

PHONE CALLER: Ramey Helms, Head Softball Coach

- Will go to the nearest phone and activate the EMS
- Will inform the dispatcher of:
  - The nature of the injury and age of the athlete
  - The location of the athlete and directions to the site
  - Will not hang up until the dispatcher advises him/her to do so

NEAREST PHONE: Cell phone if available High School office as an alternate

AMBULANCE ENTRANCE: High School main entry gate

PERSON TO MEET THE EMS: Ramey Helms

- Will contact any necessary staff to assure access for the ambulance
- Will meet the ambulance at the designated entrance and lead them to the injured athlete

PERSON TO ACCOMPANY ATHLETE TO HOSPITAL: Colby Wade/Trina Evans

- Will ride with the athlete in the ambulance in the event the parents cannot be located
- Will take the athlete's emergency info to the hospital

- \* It is the certified athletic trainer or coach's responsibility to inform the administrator of the incident
- \* It is the certified athletic trainer or coach's responsibility to inform the athlete's parents of the injury immediately.
- \* It is the certified athletic trainer's responsibility to document the circumstances surrounding the activity and all actions taken.
- \* Emergency medical info for each athlete is to accompany the team at all times.

**EMS (Fire, Police, Ambulance): 911**  
**Nearest Hospital:** St. Francis Glenpool  
140 W 151st St S  
Glenpool OK 74033

**Liberty High School:** 2727 E 201st St S  
Mounds OK 74047  
918-366-8784

\*\* AED located in High School Lobby

**Site contact:**  
Colby Wade 405-620-0616  
Trina Evans 918-694-8710  
Phillip Garland 918-367-7819